OFFICER DECISION RECORD

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| **Officer:**  Andy Chambers | | **Date of Decision:** 28-01-2022 |
| **Title/Reference:** Manor Park Pavilion Roof  **Delegated Decision Ref**: 22/07/NS | | |
| **Consultee Member (if applicable):** Not applicable | | |
| **Record of Decision:**  That essential work is undertaken to replace the roof of the building and changing rooms in the pavilion at Manor Park.  That the Development Manager is given authority to commence a procurement exercise in line within the existing procurement guidelines. Design Services will lead this project and have all relevant procurement documents prepared and ready to go out to tender.  Following the procurement process that the Development manager is given authority to award the contract and instruct the Shared Legal Service to draft and finalise the necessary contract documentation with the selected contractor and to enter into any warranties and agreements that may reasonably be necessary to enable completion of the works. | | |
| **Legal Powers / Authority:**  The Head of Neighbourhood Services has delegated authority within the Constitution as follows:  3.01.17.1 To take all operational decisions in respect of the Council’s functions in respect of car parks, cemeteries and crematorium, fleet, trade waste, waste, transfer station, Hermitage Lane depot, parks and open spaces, street cleansing, town centre management and waste and recycling. | | |
| **Implications:**  You should also consult any other relevant officers if you think the decision will have an impact on their areas of responsibility. | **Relevant Legislation:** Not applicable | |
| **Finance:** The cost of the works is estimated to be £125k. This will be covered from the PPW budget | |
| **HR:** Not applicable | |
| **Climate Change:** No implications on the Council. | |
| **Data Protection:** Not applicable | |
| **Human Rights:** The Human Rights Act 1998 is not engaged as an individual is not directly affected by the recommendation | |
| **Equality and Diversity:** –  It is considered that the proposed actions are fair and equitable in their content and are not discriminative on the grounds of equality and human rights. | |
| **In consultation with:**  (Where applicable) | **Head of Paid Service:** Not applicable | |
| **Monitoring Officer:** No comments | |
| **Section 151 Officer:** No comments | |
| **Signature of Decision Taker:**  (Please do not ‘pp’) | **Sarah Troman**  **Head of Neighbourhoods** | |

Please send all decision for publication to: Democratic Services, at [democraticservices@mansfield.gov.uk](mailto:democraticservices@mansfield.gov.uk).

All decisions with exempt information should be sent to Mark Pemberton, Democratic Services Manager at [mpemberton@mansfield.gov.uk](mailto:mpemberton@mansfield.gov.uk).